

Terms of Employment Notice

Date of hire _____

Name of Employee _____

Social security Number _____

Address _____

In compliance with 41-10-30 of the S.C. code of laws, 1976, as amended, you are hereby notified of the terms of employment:

___ full – time ___ part time ___ seasonal

1. Normal hours of work:

Monday through Friday with Saturdays on rotation. 7:45 until all homes scheduled completed and no other team needs help. If unforeseen issues arise and you have no current request for time off, you will be expected to work additional Saturdays with no long term notice.

2. Rate of pay: Wages\$ _____ Salary\$ _____ Commission _____

3. Payday is : Weekly on Friday

Place of payment is 1216 Yeamans Hall Rd. Hanahan SC 29410

Time of pay is 4:00 PM 5:00

4. Deductions to be made from wages such as, but not limited to, insurance deductions. State requirements and federal requirements. Any changes in these terms shall be made in writing at least seven calendar days before they become effective.

Additional Terms

5. Vacation policy is: after 2 years 1 week at base pay.

After 10 years 2 weeks at base pay

6. Paid holidays are: After 2 years New Years day, Memorial day, 4th of July, Labor day, Thanksgiving, Christmas day at base pay.

7. Sick leave policy is none

8. Other _____

Employee signature _____ Employer Signature _____

Company Classic Cleaners, Inc.
1216 Yeamans Hall Rd
Hanahan SC 29410